

CONTRACT No. 2016-02
LEASE OF SEMI-INDUSTRIAL DOCUMENT
SCANNER WITH MANPOWER SERVICES

THIS CONTRACT made and entered into by and between the following:

DEPARTMENT OF BUDGET AND MANAGEMENT, a government agency created by virtue of the laws of the Republic of the Philippines, with principal office address at General Solano St., San Miguel, Manila, represented herein by its Secretary, **FLORENCIO B. ABAD**, hereinafter called the "**DBM**;"

- and -

MICROIMAGING SALES AND SERVICES, INC., a corporation duly organized and existing under the laws of the Republic of the Philippines, with office address at 2nd Floor, Kodak Building, 2247 Chino Roces Avenue, Makati City, represented by **MR. MARTIN JEREMY U. CASTRO**, hereinafter referred to as the "**SUPPLIER**;"

WITNESSETH:

WHEREAS, the DBM conducted a public bidding for the Project, "Lease of Semi-Industrial Document Scanner with Manpower Services," and the bid of the Supplier is in the amount of Eleven Million One Hundred Seventy Eight Thousand Pesos (P11,178,000.00) (hereinafter called the "Contract Price");

WHEREAS, the Notice of Award was issued to the Supplier last February 3, 2016, and the Supplier posted its performance security on _____;

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby mutually stipulate and agree as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the General and Special Conditions of Contract referred to in Annex D and E, respectively.
2. The following documents shall form and be read and construed as part of this Contract:

Annex A	-	Bid Form
B	-	Schedule of Requirements
C	-	Technical Specifications
D	-	General Conditions of Contract
E	-	Special Conditions of Contract
F	-	Notice of Award
G	-	Performance Security

3. In consideration of the payments to be made by the DBM to the Supplier, the Supplier hereby covenants with the DBM to provide the Goods and Services and to remedy defects therein in conformity with the provisions of the Contract.
4. The DBM hereby covenants to pay the Supplier, in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the time and in the manner prescribed by the Contract.

IN WITNESS WHEREOF, the parties hereto have signed this Contract on this **FEB 29 2016** day of _____, 2016 at General Solano St, San Miguel, Manila, Philippines.

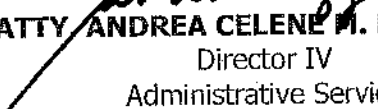
DEPARTMENT OF BUDGET
AND MANAGEMENT
by:


FLORENCIO B. ABAD
Secretary

MICROIMAGINE SALES
AND SERVICES, INC.


MARTIN JEREMY U. CASTRO
Corporate Secretary

SIGNED IN THE PRESENCE OF


ATTY. ANDREA CELENE M. MAGTALAS
Director IV
Administrative Service


ROSABELLE C. CONCOLES
CSR-PRODUCTS

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF ~~MANILA~~ MAKATI CITY) S.S.

BEFORE ME, a Notary Public for and in the City of MAKATI CITY, Philippines on this FEB 29 2016 day of _____, 2016 personally appeared the following:


NAME	VALID ID	VALID UNTIL
FLORENCIO B. ABAD	DBM ID No. 3706	2016
MARTIN JEREMY U. CASTRO	PASSPORT NO. EB624636	2017


known to me to be the same persons who executed the foregoing Contract and who acknowledged to me that the same is their free and voluntary act and deed and of the entities they respectively represent.

This CONTRACT for the Lease of Semi-Industrial Document Scanner with Manpower Services was signed by the parties, and their material witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL this _____ day of FEB 29 2016, 2016.

Doc. No. 7
Page No. 2
Book No. 11
Series of 2016.


Atty. GERVACIO B. ORTIZ, JR.
Notary Public, Makati City
Roll No 40091 / PTR No. 5323504, 1-4-16
BP No 656155 / MCLE No. V-0006934
Appointment No. M-199 up to 12-31-16
107 Urban Ave., Pio del Pilar, Makati City

CERTIFIED FUNDS AVAILABLE:

JEFFREY D.M. GALARPE
ACCOUNTANT IN CHARGE

OBP # 011021012016-02-00164
02/04/16



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

Resolution No. 2016-05

WHEREAS, the Department of Budget and Management (DBM) Bids and Awards Committee (BAC) conducted a public bidding for the Project "Lease of Semi-Industrial Document Scanner with Manpower Services" with an Approved Budget for the Contract of P11,200,000.00;

WHEREAS, on December 23, 2015, the Invitation to Bid was advertised in the Philippine Star and posted on the Philippine Government Electronic Procurement System website, the DBM website and in all DBM bulletin boards;

WHEREAS, two (2) prospective bidders responded to the said Invitation and attended the Pre-bid Conference on January 5, 2016 namely: (i) Canon Marketing Philippines and (ii) Microimaging Sales and Services, Inc.;

WHEREAS, a Supplemental Bid Bulletin No. 1 was issued on January 12, 2016 to clarify, modify or amend items in the Bidding Documents;

WHEREAS, during the submission and opening of bids on January 19, 2016, only one (1) bidder submitted its bid, Microimaging Sales and Services, Inc.;

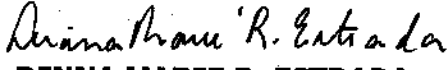
WHEREAS, after preliminary examination of bids, the BAC, using non-discretionary "pass/fail" criteria, determined the submission of Microimaging Sales and Services, Inc. as "passed" for complying with all the eligibility and technical requirements as stated in the Bidding Documents;

WHEREAS, after evaluation of the financial proposal, the BAC declared Microimaging Sales and Services, Inc. as the Single Calculated Bid in the amount of P11,178,000.00;

WHEREAS, after careful examination, validation, and verification of the eligibility, technical, and financial proposals, the BAC found that the submission of Microimaging Sales and Services, Inc. passed all criteria for post-qualification, thus, declared as the Single Calculated Responsive Bid in the amount of P11,178,000.00;

NOW, THEREFORE, for and in consideration of the foregoing premises, the BAC **RESOLVED**, as it hereby **RESOLVED**, to recommend to the Secretary of Budget and Management the contract for the Project "Lease of Semi-Industrial Document Scanner with Manpower Services," be awarded to Microimaging Sales and Services, Inc., in accordance with Republic Act No. 9184 and its Revised Implementing Rules and Regulations.

ADOPTED, this 25th day of January 2016 at the Department of Budget and Management, General Solano St., San Miguel, Manila.


DINNA MARIE R. ESTRADA
B.U.D.G.E.T. Representative

Not Present
MARISSA A. SANTOS
End-User Representative


DOLORES E. GALURA
Member


DANTE B. DE CHAVEZ
Member


ANDREA CELENE M. MAGTALAS
Vice Chairperson

not present
SOFIA C. YANTO
Chairperson

APPROVED
 DISAPPROVED


FLORENCIO B. ABAD
Secretary

Date:



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

February 03, 2016

MR. MARTIN JEREMY U. CASTRO
Microimaging Sales and Services, Inc.
2nd Floor, Kodak Building
2247 Chino Roces Avenue, Makati City

Dear **Mr. Castro**:

We are pleased to inform you that the contract for the Project, "Lease of Semi-Industrial Document Scanner and Manpower Services," is hereby awarded to your company in the amount of P11,178,000.00.

In this regard, you are hereby required to post a performance security in the amount and form stated in Section 39 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 prior to the signing of the contract.

Very truly yours,


FLORENCIO B. ABAD
Secretary



Received by: *Rosabelle Condes* 2/3/16



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO ST., SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

February 29, 2016

MR. MARTIN JEREMY U. CASTRO
 Microimaging Sales and Services, Inc.
 2nd Floor, Kodak Building
 2247 Chino Roces Avenue, Makati City

ORIGINAL RECEIVED

By: *Martin Jeremy U. Castro*.....
 Designation: *Dir. for Operations*.....
 Office:.....
 Date: *2/29*.....

Dear **Mr. Castro**:

This is to inform your company that performance of the obligations specified in the attached Contract for the Project, "Lease of Semi-Industrial Document Scanner and Manpower Services," shall commence upon receipt of this Notice to Proceed.

Very truly yours,

FLORENCIO B. ABAD

Secretary

